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**Dear Natural Gas Customer:**

**RE: UNDERGROUND GAS PIPE MAINTENANCE**

If you have a natural gas line running **underground** from your gas meter to a structure or a gas burning appliance, please read this notice. As your natural gas distributor, the City of Monroe in accordance with federal regulations is required to make you aware of certain safety recommendations regarding underground natural gas piping.

The City of Monroe operates our gas system with an emphasis on safety. We are required to design, operate and maintain our underground natural gas pipeline system in accordance with prescribed federal safety standards. The gas system **does not** maintain the gas piping downstream of the gas meter. This is the responsibility of the customer that owns that piping. If the buried pipe is not properly maintained it may be subject to corrosion (if the piping is metallic) and/or leakage.

To ensure the continued safe and reliable operation of these lines, the buried piping should be checked periodically. You (or the building owner) are advised to contact a leak detection company. If you don't know one, the City of Monroe can provide you with some names and telephone numbers. If any unsafe condition is discovered; repairs should be made **ASAP**.

**RE: CALL BEFORE YOU DIG - Dial 811 locally and 1-800-282-7411 statewide**

When anyone considers digging or moving earth, they **must** make the free call to the **CALL BEFORE YOU DIG hotline at 811** at least two days prior to their excavation.

You are required by federal and state regulations to call the Utilities Protection Center (UPC) at the above number **BEFORE** you dig and request a locate ticket. Once the UPC receives your dig request, this on-call center will notify all utilities in your area. The utility companies have a maximum of three days to locate their facilities. Once those facilities are located, you can dig.

Should you not comply with this requirement, and cut or cause damage to any utility line, you will be subject to fines and restrictions imposed by the utility company, and federal and state agencies.

If we can answer any questions regarding this notice, please give us a call at 770-267 -3429.

**Thank you,**

**City of Monroe**