



## Utility Committee Meeting

### AGENDA

April 3, 2018  
City Hall

- 
- I **CALL TO ORDER**
  - II. **MATTERS BEFORE COMMITTEE**
    - 1. Loganville Water Sales Agreement
    - 2. Trucks for WTP & WWTP
    - 3. Takeuchi Excavator for Stormwater
    - 4. Van for IT
    - 5. Van for Electric
  - III. **ADJOURN**



## Utility Committee Meeting

### AGENDA

April 3, 2018

**Item:**

Approval - Loganville Water Sales Agreement

**Department:**

**Additional Information:**

**Financial Impact:**

**Budgeted Item:**

**Recommendation / Request:**

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Loganville Water Sales Agreement](#)



From: Logan Propes, City Administrator  
Rodney Middlebrooks, Water, Sewer, Gas

Department: Water

Date: April 3, 2018

Description: Loganville Water Sales Agreement

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Budget Account/Project Name: n/a

Funding Source: 2018 operating budgets: n/a

Budget Allocation: n/a Allocated in each dept. n/a

Budget Available: \$2,000,000 Allocated in each dept. n/a

Requested Expense: Up to \$2,000,000 Company of Purchase: n/a

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**Recommendation:**

Staff recommends that the Council approve the Loganville Water Sales agreement as presented pending final legal counsel reviews and amendments.

**Background:**

The City of Monroe would like to sell treated water to the City of Loganville under a long-term contract that would include the shared costs of construction of a water transmission line from the Alcovy River area to Loganville. The total preliminary estimated cost is \$3,296,250 but with rising construction prices could reach as high as \$4,000,000. This cost will be shared equally (50/50) between the two parties.

Initial sales will be 1 million gallons per day with a take or pay rate of \$3.72 per K/Gal. Over 1 million and up to 2 million gallons per day the rate is \$3.37 per K/Gal. Over 2 million and up to 3 million galls per day the rate is \$3.25 per K/gal. Over 3 million gallons per day will require negotiation and notification of need from Loganville due to potential required system upgrades at that point.

The contract will be renewable for five years or for 10 years subject to rate renegotiation.

**Attachment(s):** Loganville Water Sales Agreement



## Utility Committee Meeting

### AGENDA

April 3, 2018

**Item:**

Purchase - Trucks for Water Treatment & Wastewater Treatment Facilities

**Department:**

**Additional Information:**

**Financial Impact:**

**Budgeted Item:**

**Recommendation / Request:**

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Truck Info](#)



**To:** Utility Committee, City Council  
**From:** Chris Bailey, Central Services Manager  
**Department:** Water Treatment Facility, Wastewater Treatment Facility  
**Date:** 03/26/18  
**Description:** A request is being made to purchase two (2) 2018 F150 Trucks from Courtesy Ford for \$20,500.00 each. These vehicles will be used for replacement of two (2) older existing vehicles that will be put up for surplus on GovDeals in the following months.

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**Budget Account/Project Name:** Capital Improvement Program (CIP)

**Funding Source:** Capital Improvement Program (CIP)

**Budget Allocation:** \$40,000.00

**Budget Available:** \$40,000.00

**Requested Expense:** \$41,000.00

**Company of Purchase:** Courtesy Ford

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***Recommendation:***

Staff recommends the approval of the request to purchase two (2) 2018 F150 Trucks from Courtesy Ford for \$20,500.00 each. These vehicles will be used for replacement of two (2) older existing vehicles that will be put up for surplus on GovDeals in the following months. Bids were sought per policy with 3 quotes being provided, with the low bid being \$500.00 above budget for each vehicle.

***Background:***

It is the practice of the City of Monroe to continually work towards the replacement of older, less efficient vehicles in the fleet.

***Attachment(s):***

Quotes – 3 pages

Rw

VIRTCDP

CNGP530

VEHICLE ORDER CONFIRMATION

03/21/18 09:59:22

==>

Dealer: F21061

Page: 1 of 1

2018 F-150

Order No: 4000 Priority: F4 Ord FIN: QE908 Order Type: 5B Price Level: 835

Ord Code: 100A Cust/Flt Name: MONROE PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
F1C	F150 4X2 R/C	\$27705	\$26320.00	96W	SPRAY- IN LINER	\$495 \$456.00
	122" WHEELBASE				FLEX FUEL	
YZ	OXFORD WHITE				SP DLR ACCT ADJ	(1132.00)
A	VINYL 40/20/40	NC	NC		SP FLT ACCT CR	(779.00)
G	MED EARTH GRAY				FUEL CHARGE	10.16
100A	EQUIP GRP			B4A	NET INV FLT OPT	NC 7.00
	.XL SERIES				DEST AND DELIV	1395 1395.00
	.17"SILVER STEEL			TOTAL	BASE AND OPTIONS	29690 26365.16
99B	3.3L V6 PFDI			TOTAL		29690 26365.16
446	ELEC 6-SPD AUTO			*THIS IS NOT AN INVOICE*		
	.245/70R-17 A/S					
X19	3.55 REG AXLE	NC	NC			
	6100# GVWR					
	JOB #2 ORDER					
53B	CLASS IV HITCH	95	88.00			

F1=Help F2=Return to Order F3/F12=Veh Ord Menu  
F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC00369

V1DP0142

2,6

20,500.00

Sale Price

Courtesy



CNGP530

VEHICLE ORDER CONFIRMATION

03/10/18 19:40:02

==>

2018 F-150

Dealer: F21472

Page: 1 of 1

Order No: 4587 Priority: E5 Ord FIN: QE908 Order Type: 5B Price Level: 835  
Ord Code: 100A Cust/Flt Name: MONROE PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
F1C	F150 4X2 R/C	\$27705	\$26320.00	96W	SPRAY- IN LINER	\$495	\$456.00
	122" WHEELBASE				FLEX FUEL		
YZ	OXFORD WHITE				SP DLR ACCT ADJ		(1132.00)
A	VINYL 40/20/40	NC	NC		SP FLT ACCT CR		(779.00)
G	MED EARTH GRAY				FUEL CHARGE		10.16
100A	EQUIP GRP			B4A	NET INV FLT OPT	NC	7.00
	.XL SERIES				PRICED DORA	NC	NC
	.17"SILVER STEEL				DEST AND DELIV	1395	1395.00
99B	3.3L V6 PFDI				TOTAL BASE AND OPTIONS	29690	26365.16
446	ELEC 6-SPD AUTO				TOTAL	29690	26365.16
	.245/70R-17 A/S				*THIS IS NOT AN INVOICE*		
X19	3.55 REG AXLE	NC	NC				
	6100# GVWR						
	JOB #2 ORDER						
53B	CLASS IV HITCH	95	88.00				

F1=Help  
F4=Submit

F2=Return to Order  
F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC09566

V1DP0005

2,6

\$ 20,640.60 SALE PRICE

*Loganville Ford*

CNGP530

VEHICLE ORDER CONFIRMATION

03/20/18 16:46:36

==>

Dealer: F21480

2018 F-150

Page: 1 of 1

Order No: 1020 Priority: F4 Ord FIN: QS060 Order Type: 5B Price Level: 835

Ord PEP: 100A Cust/Flt Name: MONROE PO Number:

		RETAIL			RETAIL
F1C	F150 4X2 R/C	\$27705		96W	SPRAY- IN LINER \$495
	122" WHEELBASE				FLEX FUEL
YZ	OXFORD WHITE				SP DLR ACCT ADJ
A	VINYL 40/20/40	NC			SP FLT ACCT CR
G	MED EARTH GRAY				FUEL CHARGE
100A	EQUIP GRP			B4A	NET INV FLT OPT NC
	.XL SERIES				DEST AND DELIV 1395
	.17"SILVER STEEL			TOTAL	BASE AND OPTIONS 29690
99B	3.3L V6 PFDI			TOTAL	29690
446	ELEC 6-SPD AUTO			*THIS IS NOT AN INVOICE*	
	.245/70R-17 A/S				
X19	3.55 REG AXLE	NC			
	6100# GVWR				
	JOB #2 ORDER				
53B	CLASS IV HITCH	95			

F1=Help F2=Return to Order F3/F12=Veh Ord Menu  
 F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC00402

*\$ 20,700.00 Sales Price*

*CURRENT PRODUCTION LAST WEEK OF JUNE*

*16-18 WEEKS ORDER TO DELIVERY  
TO DEALER.*





## Utility Committee Meeting

### AGENDA

April 3, 2018

**Item:**

Purchase - Takeuchi Excavator for Stormwater

**Department:**

**Additional Information:**

**Financial Impact:**

**Budgeted Item:**

**Recommendation / Request:**

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Excavator Info](#)



**To:** Utility Committee, City Council  
**From:** Chris Bailey, Central Services Manager  
**Department:** Stormwater  
**Date:** 03/26/18  
**Description:** A request is being made to purchase a 2018 Takeuchi TB260 rubber track excavator from Perimeter Takeuchi for \$63,600.00. This excavator will be designated to the Stormwater department and will stop the need for a rental unit and borrowing from other departments.

---

**Budget Account/Project Name: Capital Improvement Program (CIP)**

**Funding Source: Capital Improvement Program (CIP)**

**Budget Allocation:** \$75,000.00  
**Budget Available:** \$75,000.00  
**Requested Expense:** \$63,600.00      **Company of Purchase:** Perimeter Takeuchi

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***Recommendation:***

Staff recommends the approval of the request to purchase a 2018 Takeuchi TB260 rubber track excavator from Perimeter Takeuchi for \$63,600.00. This excavator will be designated to the Stormwater department and will stop the need for a rental unit and borrowing from other departments. Bids were sought per policy with only 2 quotes being provided, with the low bid being \$11,400.00 below budget.

***Background:***

It is the practice of the City of Monroe to continually work towards the assignment of equipment to departments and divisions so that more system maintenance may be done in all areas, and to avoid the cross of equipment used on Water, Wastewater, and Stormwater.

***Attachment(s):***

Quotes – 2 pages

**Bill Braswell**

---

**From:** takeuchijimi@yahoo.com  
**Sent:** Tuesday, February 06, 2018 9:28 AM  
**To:** Bill Braswell  
**Subject:** Fwd: Takeuchi quote

Sent from my iPad

Begin forwarded message:

**From:** [takeuchijimi@yahoo.com](mailto:takeuchijimi@yahoo.com)  
**Date:** February 5, 2018 at 9:47:14 AM EST  
**To:** [bbraswell@monroega.gov](mailto:bbraswell@monroega.gov)  
**Subject:** Takeuchi quote

2018 Takeuchi TB260 rubber track excavator. Equipped with cab, heat,air, quick coupler, 24" bucket, angle blade, GPS tracking for two years, hydraulic thumb. 2 year/2000 hour warranty, which ever comes first.

\$63,600.00 plus tax, if tax applies

Thank you,

Jimi Martin  
Perimeter Takeuchi  
3022 Peachtree Ind. Blvd.  
Buford, Ga. 30518  
Cell 770-231-5236  
Office 770-614-5730

Sent from my iPad



**# 154287966**

BRANCH L72  
50 TRADE STREET  
BOGART GA 30622  
706-354-0101  
706-548-7842 FAX

**Job Site**

CITY OF MONROE WATER TREATMENT  
420 N BROAD ST  
MONROE GA 30655

**Office: 770-267-7536 Cell: 404-427-6195**

CITY OF MONROE  
PO BOX 1249  
MONROE GA 30655-1249

Customer #	: 793027
Quote Date	: 02/05/18
UR Job Loc	: 420 NORTH BROAD ST,
UR Job #	: 7
Customer Job ID:	
P.O. #	: QUOTE
Ordered By	: BILL BRASWELL
Written By	: SARAH COCHRAN
Salesperson	: SARAH COCHRAN

**This is not an invoice  
Please do not pay from this document**

Qty	Equipment #	Price	Amount
1	9070100 CC: 907-0100 MINI EXCAVATOR 10000-14000# Includes a thumb and a 24" QC bucket Includes an enclosed cab w/ AC & heat Rubber tracks	64486.25	64486.25
Sub-total:			64486.25
Estimated Total:			64486.25

Customer is hereby notified that United Rentals has assigned its rights (but not its obligations) in the agreement to sell all or any of the used equipment described herein to United Rentals Exchange, LLC., a qualified intermediary, as part of a Section 1031 like-kind exchange program.

**Note: This proposal may be withdrawn if not accepted within 30 days.**

**THIS IS NOT AN EQUIPMENT SALE AGREEMENT/INVOICE. THE SALE OF EQUIPMENT AND ANY OTHER ITEMS LISTED ABOVE IS SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S EQUIPMENT SALE AGREEMENT/INVOICE, WHICH MUST BE SIGNED PRIOR TO OR UPON DELIVERY OF THE EQUIPMENT AND OTHER ITEMS.**



## Utility Committee Meeting

### AGENDA

April 3, 2018

**Item:**

Purchase - Van for IT

**Department:**

**Additional Information:**

**Financial Impact:**

**Budgeted Item:**

**Recommendation / Request:**

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Van.Info](#)



**To:** Utility Committee, City Council  
**From:** Chris Bailey, Central Services Manager  
**Department:** Central Services  
**Date:** 03/26/18  
**Description:** A request is being made to purchase a 2018 Grand Caravan from Courtesy Ford for \$24,500.00. This vehicle will be used for replacement of the current 2002 Mercury Mountaineer that will put up for surplus on GovDeals in the following months.

---

**Budget Account/Project Name:** Capital Improvement Program (CIP)

**Funding Source:** Capital Improvement Program (CIP)

**Budget Allocation:** \$25,000.00

**Budget Available:** \$25,000.00

**Requested Expense:** \$24,500.00

**Company of Purchase:** Courtesy Ford

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***Recommendation:***

Staff recommends the approval of the request to purchase a 2018 Grand Caravan from Courtesy Ford for \$24,500.00. This vehicle will be used for replacement of the current 2002 Mercury Mountaineer that will put up for surplus on GovDeals in the following months. Bids were sought per policy with 4 quotes being provided, with the low bid being \$500.00 below budget.

***Background:***

It is the practice of the City of Monroe to continually work towards the replacement of older, less efficient vehicles in the fleet.

***Attachment(s):***

Quotes – 4 pages

CS

COURTESY CHRYSLER DODGE JEEP RAM  
1890 DOGWOOD DR SE  
CONYERS, GA 300135043

Configuration Preview

Date Printed: 2018-03-21 9:39 AM  
Estimated Ship Date:

VIN:  
VON:

Quantity: 1  
Status: BA - Pending order  
FAN 1: 00J64 City of Monroe GA  
FAN 2:  
Client Code:  
Bid Number: TB8059  
PO Number:

Sold to:  
COURTESY CHRYSLER DODGE JEEP RAM  
(45575)  
1890 DOGWOOD DR SE  
CONYERS, GA 300135043

Ship to:  
COURTESY CHRYSLER DODGE JEEP RAM (45575)  
1890 DOGWOOD DR SE  
CONYERS, GA 300135043

Vehicle:

2018 GRAND CARAVAN SE (RTKH53)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	RTKH53	GRAND CARAVAN SE	25,995	25,760
Package:	29H	Customer Preferred Package 29H	2,765	2,461
	ERB	3.6L V6 24V VVT Engine	0	0
	DG2	6-Speed Automatic 62TE Transmission	0	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0	0
	APA	Monotone Paint	0	0
	*N7	Premium Cloth Bucket Seats	0	0
	-X9	Black	0	0
Options:	4DH	Prepaid Holdback	0	-893
	4ES	Delivery Allowance Credit	0	-259
	MAF	Fleet Purchase Incentive	0	-790
	CYC	2nd Row STOW 'N GO Bucket Seats	995	886
	5N8	Top Sellers	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	166	Zone 66-Orlando	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB8059	Government Incentives	0	-4,350
Discounts:	YGE	5 Additional Gallons of Gas	0	13
Destination Fees:			1,095	1,095
<b>Total Price:</b>			<b>30,850</b>	<b>23,923</b>

Order Type: Fleet  
Scheduling Priority: 1-Sold Order  
Customer Name:  
Customer Address:

PSP Month/Week:  
Build Priority: 99

USA

Instructions:

24,500.00 Sale Price

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**Sold to:**  
 AKINS DODGE JEEP CHRYSLER (66709)  
 220 WEST MAY STREET  
 WINDER, GA 306808300

**Ship to:**  
 AKINS DODGE JEEP CHRYSLER (66709)  
 220 WEST MAY STREET  
 WINDER, GA 306808300

**Vehicle:** 2018 GRAND CARAVAN SE (RTKH53)

	Sales Code	Description	MSRP(USD)
<b>Model:</b>	RTKH53	GRAND CARAVAN SE	25,995
<b>Package:</b>	29H	Customer Preferred Package 29H	2,765
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
<b>Paint/Seat/Trim:</b>	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*N7	Premium Cloth Bucket Seats	0
	-X9	Black	0
<b>Options:</b>	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	CYC	2nd Row STOW 'N GO Bucket Seats	995
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	166	Zone 66-Orlando	0
	4EA	Sold Vehicle	0
<b>Non Equipment:</b>	4FA	Special Bid-Ineligible For Incentive	0
<b>Bid Number:</b>	TB8059	Government Incentives	0
<b>Discounts:</b>	YGE	5 Additional Gallons of Gas	0
<b>Destination Fees:</b>			1,095
<b>Total Price:</b>			<b>30,850</b>

**Order Type:** Fleet      **PSP Month/Week:**  
**Scheduling Priority:** 1-Sold Order      **Build Priority:** 99  
**Customer Name:**  
**Customer Address:**

USA

**Instructions:**

\$ 24,647.00  
 Sales Price

**Note:** This is not an Invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



GINN CHRYSLER JEEP DODGE, LLC  
 5190 HIGHWAY 278 NE  
 COVINGTON, GA 300142652

Configuration Preview

*ATTN: CHAD BRUNETTE*

Date Printed: 2018-02-13 8:35 AM VIN: Quantity: 1  
 Estimated Ship Date: VON: Status: BA - Pending order  
 FAN 1: 00J64 City of Monroe GA  
 FAN 2:  
 Client Code:  
 Bid Number: TB8059  
 PO Number:

Sold to: GINN CHRYSLER JEEP DODGE, LLC (60359) Ship to: GINN CHRYSLER JEEP DODGE, LLC (60359)  
 5190 HIGHWAY 278 NE 5190 HIGHWAY 278 NE  
 COVINGTON, GA 300142652 COVINGTON, GA 300142652

Vehicle: 2018 GRAND CARAVAN SE (RTKH53)

	Sales Code	Description	MSRP(USD)
Model:	RTKH53	GRAND CARAVAN SE	25,995
Package:	29H	Customer Preferred Package 29H	2,765
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*N7	Premium Cloth Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	CYC	2nd Row STOW 'N GO Bucket Seats	995
	YEP	Manuf Statement of Origin	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	166	Zone 66-Orlando	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB8059	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,095
<b>Total Price:</b>			<b>30,850</b>

Order Type: Fleet PSP Month/Week:  
 Scheduling Priority: 1-Sold Order Build Priority: 99  
 Customer Name:  
 Customer Address: USA  
 Instructions:

*Your cost is \$24,923 each*  
\$24,923.00  
*verified w/ Marion Sherrill*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



# Open-End (Equity) Lease Rate Quote

Quote No: 3815656

Prepared For: City of Monroe  
Watts, RV

Date 02/19/2018  
AE/AM ML/CP3

Unit #

Year 2018 Make Dodge Model Grand Caravan

Series SE Front-wheel Drive Passenger Van

Vehicle Order Type Ordered Term 48 State GA Customer# 577196

\$ 25,077.00	Capitalized Price of Vehicle <sup>1</sup>
\$ 0.00 *	TAVT 7.0000% State GA
\$ 8.00 *	Initial License Fee
\$ 0.00 *	Registration Fee
\$ 0.00	Other:Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive( Taxable Incentive Total : \$0.00 )

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) White Knuckle Clearcoat
Interior Color (0 I) Black w/Premium Cloth Bucket Seats
Lic. Plate Type Unknown
GVWR 0

\$ 25,077.00	Total Capitalized Amount (Delivered Price)
\$ 413.77	Depreciation Reserve @ 1.6500%
\$ 94.45	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) <sup>2</sup>

**\$ 508.22 Total Monthly Rental Excluding Additional Services**

**Additional Fleet Management**

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment  
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program<sup>3</sup> Contract Miles 0

OverMileage Charge \$ 0.00 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0

# Tires 0

Loaner Vehicle Not Included

**\$ 0.00 Additional Services SubTotal**

\$ 0.00 Sales Tax 0.0000%

State

**\$ 508.22 Total Monthly Rental Including Additional Services**

\$ 5,216.04 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

**ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.**

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Monroe

BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

<sup>2</sup> Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



## Utility Committee Meeting

### AGENDA

April 3, 2018

**Item:**

Purchase - Van for Electric

**Department:**

**Additional Information:**

**Financial Impact:**

**Budgeted Item:**

**Recommendation / Request:**

Viewing Attachments Requires Adobe Acrobat. [Click here](#) to download.

Attachments / click to download

 [Van.Info](#)



**To:** Utility Committee, City Council  
**From:** Chris Bailey, Central Services Manager  
**Department:** Electric  
**Date:** 03/26/18  
**Description:** A request is being made to purchase a 2018 Dodge Ram ProMaster 2500 Cargo Van from Enterprise for \$24,497.00. This vehicle will be used for commercial meter testing, energy audits, and power restoration equipment to make for a more mobilized customer focused approach for the Electric department.

---

**Budget Account/Project Name: Capital Improvement Program (CIP)**

**Funding Source: Capital Improvement Program (CIP)**

**Budget Allocation:** \$27,000.00  
**Budget Available:** \$27,000.00  
**Requested Expense:** \$24,497.00      **Company of Purchase:** Enterprise

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***Recommendation:***

Staff recommends the approval of the request to purchase a 2018 Dodge Ram ProMaster 2500 Cargo Van from Enterprise for \$24,497.00. This vehicle will be used for commercial meter testing, energy audits, and power restoration equipment to make for a more mobilized customer focused approach for the Electric department. Bids were sought per policy with 4 quotes being provided, with the low bid being \$2,503.00 below budget.

***Background:***

It is the practice of the City of Monroe to continually work towards the development of more customer focused programs and to provide services that make the City of Monroe more efficient, thus providing a better experience for all customers.

***Attachment(s):***

Quotes – 4 pages



# Open-End (Equity) Lease Rate Quote

BKT

Quote No: 3843398

Prepared For: City of Monroe  
Watts, RV

Date 03/20/2018  
AE/AM ML/CP3

**Unit #**

Year 2018 Make RAM Model ProMaster 2500

Series High Roof Cargo Van 159 in. WB

Vehicle Order Type Ordered Term 48 State GA Customer# 577196

\$ 24,497.00	Capitalized Price of Vehicle <sup>1</sup>
\$ 0.00 *	TAVT 7.0000% State GA
\$ 8.00 *	Initial License Fee
\$ 0.00 *	Registration Fee
\$ 0.00	Other:Courtesy Delivery Fee
\$ 0.00	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive( Taxable Incentive Total : \$0.00 )

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

**Order Information**

<b>Driver Name</b>
<b>Exterior Color</b> (0 P) Bright White Clearcoat
<b>Interior Color</b> (0 I) Black w/Cloth Bucket Seats or Vinyl Buc
<b>Lic. Plate Type</b> Unknown
<b>GVWR</b> 0

\$ 24,497.00 Total Capitalized Amount (Delivered Price)

\$ 428.70 Depreciation Reserve @ 1.7500%

\$ 91.95 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)<sup>2</sup>

**\$ 520.65 Total Monthly Rental Excluding Additional Services**

**Additional Fleet Management**

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment  
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program<sup>3</sup> Contract Miles 0  
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.0450 Per Mile

# Tires 0 Loaner Vehicle Not Included

**\$ 0.00 Additional Services SubTotal**

\$ 0.00 Sales Tax 0.0000% State

**\$ 520.65 Total Monthly Rental Including Additional Services**

\$ 3,919.40 Reduced Book Value at 48 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 15,000  
(Current market and vehicle conditions may also affect value of vehicle)  
(Quote is Subject to Customer's Credit Approval)

**Notes**

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

**ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.**

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

**LESSEE** City of Monroe  
**BY**

**TITLE**

**DATE**

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

<sup>2</sup> Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

COURTESY CHRYSLER DODGE JEEP RAM  
 1890 DOGWOOD DR SE  
 CONYERS, GA 300135043

Configuration Preview

Date Printed: 2018-03-21 9:47 AM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 00J64 City of Monroe GA  
 FAN 2:  
 Client Code:  
 Bid Number: TB8059  
 PO Number:

Sold to:  
 COURTESY CHRYSLER DODGE JEEP RAM  
 (45575)  
 1890 DOGWOOD DR SE  
 CONYERS, GA 300135043

Ship to:  
 COURTESY CHRYSLER DODGE JEEP RAM (45575)  
 1890 DOGWOOD DR SE  
 CONYERS, GA 300135043

Vehicle: 2018 2500 CARGO VAN HIGH ROOF(159 IN WB) (VF2L16)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	VF2L16	2500 CARGO VAN HIGH ROOF(159 IN WB)	34,795	33,300
Package:	21A	Customer Preferred Package 21A	0	0
	ERB	3.6L V6 24V VVT Engine	0	0
	DG2	6-Speed Automatic 62TE Transmission	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*B7	Vinyl Bucket Seats	100	89
	-X9	Black	0	0
Options:	GTB	Wide Power Heated Mirrors	195	174
	GKE	Left Sliding Door with No Glass	595	530
	LCP	MOPAR Cargo Area Lighting - LED	285	254
	JKP	12V Rear Auxiliary Power Outlet	45	40
	CCK	Mopar Slush Mat Front Walk Thru	110	98
	UAB	Uconnect 3 NAV with 5" Display	395	352
	GXK	Additional Key Fobs (2)	125	111
	4DH	Prepaid Holdback	0	-1,114
	XAA	ParkSense Rear Park Assist System	295	263
	4ES	Delivery Allowance Credit	0	-347
	RSD	SiriusXM Satellite Radio	195	174
	MAF	Fleet Purchase Incentive	0	0
	5N8	Top Sellers	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	166	Zone 66-Orlando	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB8059	Government Incentives	0	-11,300
Discounts:	YGV	4.5 Additional Gallons of Gas	0	12
Destination Fees:			1,395	1,395
<b>Total Price:</b>			<b>38,530</b>	<b>24,031</b>

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order

PSP Month/Week:  
 Build Priority: 99

24,500.00  
 Sale Price

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

GINN CHRYSLER JEEP DODGE, LLC  
 5190 HIGHWAY 278 NE  
 COVINGTON, GA 300142652

Configuration Preview

*ATT: CHAD CARVETTE*

Date Printed: 2018-03-12 10:28 AM VIN:  
 Estimated Ship Date: VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 00J64 City of Monroe GA  
 FAN 2:  
 Client Code:  
 Bid Number: TB8059  
 PO Number:

Sold to:  
 GINN CHRYSLER JEEP DODGE, LLC (60359)  
 5190 HIGHWAY 278 NE  
 COVINGTON, GA 300142652

Ship to:  
 GINN CHRYSLER JEEP DODGE, LLC (60359)  
 5190 HIGHWAY 278 NE  
 COVINGTON, GA 300142652

Vehicle: 2018 2500 CARGO VAN HIGH ROOF(159 IN WB) (VF2L16)

	Sales Code	Description	MSRP(USD)
Model:	VF2L16	2500 CARGO VAN HIGH ROOF(159 IN WB)	34,795
Package:	21A	Customer Preferred Package 21A	0
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*B7	Vinyl Bucket Seats	100
	-X9	Black	0
Options:	MAF	Fleet Purchase Incentive	0
	CCK	Mopar Slush Mat Front Walk Thru	110
	JKP	12V Rear Auxillary Power Outlet	45
	XAA	ParkSense Rear Park Assist System	295
	MDA	Front License Plate Bracket	0
	LCP	MOPAR Cargo Area Lighting - LED	285
	GTB	Wide Power Heated Mirrors	195
	GKE	Left Sliding Door with No Glass	595
	4DH	Prepaid Holdback	0
	YEP	Manuf Statement of Origin	0
	4ES	Delivery Allowance Credit	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	166	Zone 66-Orlando	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB8059	Government Incentives	0
Discounts:	YGV	4.5 Additional Gallons of Gas	0
Destination Fees:			1,395

Total Price: 37,815

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Customer Name:  
 Customer Address: USA

PSP Month/Week:  
 Build Priority:

GINN COMMERCIAL  
 Marlon Sherrill  
 Government Municipal Sales Mgr  
 6263 Turner Lake Road  
 Covington, GA 30014  
 (p)678-625-4000/(f)678-625-4300  
 msherrill@gsginn.com

99

*your cost is \$24,615 each*

*M. Sherrill*

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**Sold to:**  
 AKINS DODGE JEEP CHRYSLER (66709)  
 220 WEST MAY STREET  
 WINDER, GA 306808300

**Ship to:**  
 AKINS DODGE JEEP CHRYSLER (66709)  
 220 WEST MAY STREET  
 WINDER, GA 306808300

**Vehicle:** 2018 2500 CARGO VAN HIGH ROOF(159 IN WB) (VF2L16)

	Sales Code	Description	MSRP(USD)
<b>Model:</b>	VF2L16	2500 CARGO VAN HIGH ROOF(159 IN WB)	34,795
<b>Package:</b>	21A	Customer Preferred Package 21A	0
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
<b>Paint/Seat/Trim:</b>	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*B7	Vinyl Bucket Seats	100
	-X9	Black	0
<b>Options:</b>	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	CCK	Mopar Slush Mat Front Walk Thru	110
	XAA	ParkSense Rear Park Assist System	295
	UAB	Uconnect 3 NAV with 5" Display	395
	LCP	MOPAR Cargo Area Lighting - LED	285
	GKE	Left Sliding Door with No Glass	595
	GTB	Wide Power Heated Mirrors	195
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	166	Zone 66-Orlando	0
	4EA	Sold Vehicle	0
<b>Non Equipment:</b>	4FA	Special Bid-Ineligible For Incentive	0
<b>Bid Number:</b>	TB8059	Government Incentives	0
<b>Discounts:</b>	YGV	4.5 Additional Gallons of Gas	0
<b>Destination Fees:</b>			1,395

**Total Price:** 38,165

**Order Type:** Fleet  
**Scheduling Priority:** 1-Sold Order  
**Customer Name:**  
**Customer Address:**

**PSP Month/Week:**  
**Build Priority:** 99

USA

**Instructions:**

*\$24,700.00 Sales Price*

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