



## CODE DEPARTMENT DEMOLITION PERMIT APPLICATION

Phone: 770-207-4674 Email: [permits@monroega.gov](mailto:permits@monroega.gov)

**OFFICE PERMITTING HOURS: 8:00 a.m. – 4:00 p.m.**

**Project Address:** \_\_\_\_\_

Type of Structure: Residential  Commercial

Is the project located in a Historic District? Yes  No

*Properties located in a **Historic District require prior approval** from the Historic Preservation Commission (HPC). Provide a copy of the letter approving the demolition from the HPC with this permit application.*

24 Hour Contact Name: \_\_\_\_\_

Phone – Office: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

General Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone – Office: \_\_\_\_\_ Cell: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Total square footage: \_\_\_\_\_ **Value of Project:** \$ \_\_\_\_\_

Please Note for Commercial & Residential Demolition Applications:

- All applications must include a written letter from the property owner requesting disconnection of all utilities for the purpose of demolition
- Provide proof of ownership
- If the owner **does not have a utility account** at the property address, a service application agreement must be included as part of the demolition application.
- It is the responsibility of the General Contractor to cap the sewer.

**APPLICANT, PLEASE READ AND SIGN THE FOLLOWING:**

Applicant must hold a valid business license for the type of construction to be permitted. Please include a copy of the state issued blue card for soil erosion control.

As the contractor, builder or authorized agent, I hereby apply for a permit to demolish structure as described herein. If the permit is granted, I shall raze it according to the laws of the City of Monroe. I also understand that the structure authorized by the permit shall have all power, sewer, gas and water disconnected and capped.

I hereby certify that the above information is true and correct.

\_\_\_\_\_  
Signature of Applicant                      Print Name                      Date

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770-207-4674 • [permits@monroega.gov](mailto:permits@monroega.gov)